

**2018 ENROLMENT FORM**

Late enrolments cannot be guaranteed a place – all past, present and future students are required to complete an Enrolment Form and Medical Consent Form.

A \$30.00 deposit per person is required with the enrolment form, satisfying membership fee requirements.

The deposit will be deducted from first term fees and will only be refunded if a student does not attend any classes in 2018.

**Please note that 2017 enrolments will not be accepted until all 2017 fees have been paid.**

**2017 Enrolments can be submitted during business hours prior to closing date 9/10/2017**

Parent/Guardian Name:		
Postal Address		
☎ Home:	☎ Mobile:	☎ Work:
Parent/Guardian Email:		
Student Name:		<input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth:	Age:	☎ Student Mobile:
Student Email:		

**2018 Dance Classes**

**All applicants must meet the minimum age requirement before 31.12.2016**

<p style="text-align: center;"><b>Classical Ballet - Royal Academy of Dance Syllabus (RAD)</b></p> <p><input type="checkbox"/> Classical Classes (from 6 years of age)</p> <p style="text-align: center;"><b>Classical Ballet Baby Ballerinas</b></p> <p><input type="checkbox"/> Tiny Tots (from 3 years of age &amp; toilet trained)</p> <p><input type="checkbox"/> Pixies Dance (from 4 years of age)</p> <p><input type="checkbox"/> Fairies Dance (from 5 years of age)</p>	<p style="text-align: center;"><b>Tap – Tapatak Oz</b></p> <p>(The Tapatak syllabus is taught as structure for class however Exams are optional)</p> <p><input type="checkbox"/> Graded Tap</p> <p style="text-align: center;"><b>**Jazz/Tap is a combined class for the first four years approximately with a minimum age of 6 years**</b></p> <p><input type="checkbox"/> Jazz/Tap</p>	<p style="text-align: center;"><b>Jazz</b></p> <p>(The CSTD syllabus is taught as structure for class however Exams are optional)</p> <p><input type="checkbox"/> Graded Jazz</p> <hr/> <p style="text-align: center;"><b>Hip Hop (minimum age of 7 years)</b></p> <p><input type="checkbox"/> Hip Hop</p>
<p><b>Contemporary Dance (minimum age of 10 years)</b>    <input type="checkbox"/> Contemporary    <input type="checkbox"/> Choreography    <input type="checkbox"/> Conditioning</p>		

Please advise if you are able to assist with the following:  Do you have any specialist / work skills that you can offer:	<input type="checkbox"/> Class Representative:  <input type="checkbox"/> First Costume:  <input type="checkbox"/>	<input type="checkbox"/> Building Sets/Props:  <input type="checkbox"/> Sewing:  <input type="checkbox"/>
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Previous dance experience: (Classes, examinations and syllabus)	
Person responsible for payment of account	Name: Postal Address:

I, _____ acknowledge that:- (a) wish to become a member of the Guild; and (b) supports the purposes of the Guild; and (c) agrees to comply with the Rules of the Guild; and (d) I am responsible for the payment of fees within the terms outlined in the Information Booklet and failure to do so may result in my child being asked to sit out of class until fees are paid, and (e) I have read and signed the Child Safe Code of Conduct on opposite side of this enrolment form, and (f) I have read and understand the Code of Conduct and the Procedure for Managing Disputes as detailed in the Guild's Information Policy Handbook.	<i>Please Initial</i> _____ _____ _____ _____ _____
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Signature:	Date:
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Amount Paid:	Rec No:	Inv No:	Date:
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Bank details for EFT payments:      NAB      BSB 083 764    Acct 51 592 1239

***Please Turn Over & Sign***

# CHILD SAFE CODE OF CONDUCT Policy – OP10-2017

## 1. PURPOSE

This Code of Conduct, which is particularly associated with Standard 3 of the Child Safe Standards, outlines expected standards for appropriate behaviour with and in the company of children including online conduct. The Code of Conduct is to ensure appropriate behaviour with children at the Guild and to protect children from abuse. This Code of Conduct does not replace any legislative or regulatory obligations or other professional or occupational codes of conduct.

## 2. APPROPRIATE BEHAVIOUR

All staff, family members, volunteers, visiting professional artists or contractors are required to observe “child safe” principles and expectations for appropriate behaviour towards and in the company of children, as noted below. All personnel are responsible for supporting the safety, participation and wellbeing of children by:

- Adhering to the Guild Child Safe Policy at all time and upholding the Guild statement of commitment to child safety at all times.
- Taking all reasonable steps to protect children from abuse.
- Treating everyone with respect.
- Listening and responding to the views and concerns of children, particularly if they are reporting that they or another child has been abused and/or are worried about their safety or the safety of another.
- Guarding the cultural safety, participation and advancement of children who identify as Aboriginal or Torres Strait Islander.
- Guarding the cultural safety, participation and advancement of children with culturally and/or linguistically diverse backgrounds (for example, by having a zero tolerance of discrimination).
- Guarding the safety, participation and advancement of children with a disability (for example, during personal care activities).
- Ensuring as far as practicable that non-teaching adults are not left alone with a child.
- Reporting any allegations of child abuse to the Guild President and Child Safety Officer.
- If an allegation of child abuse is made, ensuring as quickly as possible that the child(ren) are safe.
- Supporting children to actively participate in all relevant activities where possible, especially concerning issues that are important to them.

## 3. INAPPROPRIATE BEHAVIOUR

All staff, family members, volunteers, visiting professional artists or contractors must not:

- Develop any special relationships with children that could be seen as favouritism (for example, the offering of gifts or special treatment for specific children).
- Exhibit behaviours with children which may be construed as unnecessarily physical (for example inappropriate sitting on laps).
- Put children at risk of abuse.
- Do things of a personal nature that a child can do for themselves, such as toileting or changing clothes.
- Engage in open discussions of a mature or adult nature in the presence of children (for example, personal social activities).
- Use inappropriate language in the presence of children.
- Express inappropriate personal views on cultures, race or sexuality in the presence of children.
- Discriminate against any child because of culture, race, ethnicity or disability.
- Have uninvited (by parent/carer) contact with a child or their family outside of our organisation. Accidental contact, such as seeing people in the street, is appropriate.
- Have any online contact with a child or their family outside of Guild sponsored digital communication modes.
- Ignore or disregard any suspected or disclosed child abuse.

## 4. ACKNOWLEDGEMENT

By observing these standards, you acknowledge your responsibility to immediately report any breach of this Code of Conduct to the Mildura Ballet & Dance Guild Inc. President or Child Safety Officer.

If you believe a child is at immediate risk of abuse phone 000.

I agree to adhere to this Code of Conduct.

Name: .....

Date: .....

Signature: .....